



ROGER SWEET
Mayor

DAVID RYAN
Mayor Pro-Tem

VILLAGE OF JEMEZ SPRINGS *Municipal Office*

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MANOLITO SANCHEZ
Trustee
BOB WILSON
Trustee
DR. JULIETTE SWEET
Trustee

Minutes for the Regularly Scheduled Council Meeting March 21, 2018 6:00 p.m. Village Council Room

1. Call to Order-*The meeting was called to order at 6:00 p.m. Present were Mayor Roger Sweet, Mayor Pro Tem Dave Ryan, Trustees Wilson, Sanchez, and Sweet, Police Chief Felix Nuñez, Clerk/Treasurer Yvonne Dickey, and several members of the community.*
2. Pledge of Allegiance-*Mayor Sweet led the Pledge of Allegiance.*
3. Approval of Agenda-*Trustee Wilson moved that the agenda be approved. Mayor Pro Tem Ryan seconded, and the agenda was approved without objection.*
4. Approval of Minutes from the February 21st Meeting and the March 13th Special Meeting-*Mayor Pro Tem Ryan moved that both sets of minutes be approved as presented. Trustee Sweet seconded, and the minutes were unanimously approved.*
5. Swearing in of Mayor, Mayor Pro Tem, Trustees, and Judge-*Judge Patterson was unable to attend. However, Ms. Dickey administered the oath of office to the newly elected/appointed members of the governing body.*
6. Talty Robinson-Jemez Mountain Trail Sale-*Ms. Robinson gave a brief history of the trail sale, including the reasons for the date, cluster locations, and donations afterwards. She has been updating the facebook page and will be writing articles for the Thunder. Ms. Robinson asked how she could find more help for organizing the event, and whether there could be a cluster location in the Village. Mayor Sweet suggested soliciting help in the Thunder articles, and offered the Leyba Land as a cluster location. She will keep the council "in the loop" as she goes forward with her planning efforts. Mayor Pro Tem Ryan asked Ms. Robinson to make sure that arrangements are made to pick up donations that are left over after the sale, perhaps by Jemez Helping Hands or Habitat for*

Humanity. Ms. Robinson also plans to contact Joy Bandy, the former organizer of the event, for suggestions, information on signage, and so forth.

7. Status of Lease Agreement on Old Fire Station Building-Mayor Sweet thanked Trustee Wilson for his work so far, and reported that he met with Cody Lewis to go over the list of what repairs need to be made and who will be responsible for each repair. Mr. Lewis has shared that list with his business partners as well. The Mayor explained that all repairs will be done to code, and that he got a Zoning Letter prepared for Mr. Lewis to send to the Alcohol and Gaming Board. Mr. Lewis provided some pro-forma financial statements illustrating projected business activities and associated Gross Receipts Tax, and explained that the sooner Second Alarm can open, the sooner the Village can benefit from increased GRT. This is a win-win situation. Mayor Sweet indicated that he is willing to sign a lease agreement that would offer Second Alarm rent forgiveness for about two years in exchange for "sweat equity" generated by their work on the building. Trustee Wilson asked whether the council could review the lease agreement, and the council took a few moments to do so. The consensus was to go ahead with the lease. Since it was approved for the Mayor to have signatory authority in October, and that approval passes to successors, Mayor Sweet is able to sign the lease agreement. He will arrange a time with Mr. Lewis in the coming week and formalize the agreement.
8. Reports Submitted/Not Submitted
 - a. Maintenance-Submitted
 - b. Bath House-Submitted. Greg Shores, our IT person, has been researching a new POS System. There are lots of questions about fees, online booking capability, and so forth, and Trustee Wilson emphasized that whatever POS System is ultimately chosen, there will be a learning curve. Two new hires were made-Heather Montoya and Luana Toledo both came aboard as attendants. Mayor Pro Tem Ryan moved that the council approve their hiring. Trustee Sanchez seconded, and the new personnel were approved without objection.
 - c. Library-Submitted
 - d. Court-Submitted
 - e. Wastewater-Submitted
 - f. Police Chief-Submitted. Chief Nuñez explained that right now he is focusing his efforts and resources on prevention of underage drinking and plans to work on the "morning speeders" for now. He noted that he will need to change strategies as summer approaches and more visitors come to


Jemez Springs. The Chief also informed the council that a leak in the holding cell has resulted in black mold and asked for the council to approve \$800 in emergency repair/remediation. He explained that after the initial remediation, a general contractor and plumber will need to be hired to make permanent repairs. Chief Nuñez would like the contractor to reinforce the wall of the holding cell at the same time. Finally, the Chief reported that Sandoval County officers do not make use of the substation at all. Nuñez will talk to the new sheriff after he or she is elected, just to make them aware that this resource exists within the Village.

- g. Planning & Zoning Committee-Submitted
 - h. Fire Department-Not submitted
 - i. Lodgers' Tax Board-Submitted
9. Village Clerk's Report-Ms. Dickey explained that she continues to apply for reimbursement from grant funds for work on the Bath House. She reported that work will begin on the interim budget soon, and that for the first time, the process will take place online. Meanwhile, Ms. Dickey is researching opening an extra bank account at Los Alamos National Bank for funds over the insurance threshold at JVCU. Lastly, we received notification that the Office of the State Auditor has approved the audit report for release.
10. Resolution 2018-003 Authorizing Certain Banking Operations-This resolution would allow for the establishment of the aforementioned account at LANB. Mayor Pro Tem Ryan moved that the Resolution be adopted. Trustee Sanchez seconded. A roll call vote was taken with the following result: Mayor Sweet-aye; Mayor Pro Tem Ryan-aye; Trustee Wilson-aye; Trustee Sanchez-aye; Trustee Sweet-aye.
11. Mayor's Report-Mayor Sweet reported that he researched a laser show to take the place of fireworks on July 4, but it is prohibitively expensive. He also informed the council that he attended a Library Board meeting where he learned that there will be no more bond money for the library until at least November of 2019. While this will negatively impact the library, the Friends Group has been working on new ways to generate funds including a raffle for an elk tag during Cabin Fever, historic walks, Amazon Smile, and other activities that will hopefully offset the absence of the bond funds. There are also some security upgrades being done at the Library. Mayor Sweet also noted that he was impressed with Erica Asmus-Otero's promotion of Cabin Fever.
- a. Mayor Pro-Tem Ryan-Nothing to report
 - b. Trustee Wilson-Trustee Wilson reported that there are now 25 vendors for Cabin Fever as compared to the 11 we had in February. He believes the event will be successful.

- c. Trustee Sanchez-Nothing to report
- d. Trustee Sweet-Trustee Sweet reported that JMEC has already changed out several light fixtures in and around the Village and that some community members have approached her with questions on how to comply with the dark skies ordinance. She recognizes that getting private property owners to comply can be challenging, but she plans to write an article for the Thunder and is trying to work with JMEC on ways private property owners can offset the cost of changing fixtures to compliant ones. The council encouraged Trustee Sweet to continue her efforts.

12. Adjournment-At approximately 7:45 p.m. Trustee Wilson moved that the meeting be adjourned. Trustee Sanchez seconded, and the meeting was unanimously adjourned.

Approved:



Roger Sweet, Mayor

Attest:



Yvonne Dickey, Clerk/Treasurer